



Job Title: PT Housekeeper

Department: Facilities

Reports to: Supervisor of Housekeeping

FLSA Status: Non-Exempt

Summary

Maintains buildings of Mill Neck in a clean and orderly manner by performing the following duties. Part Time hours from 3:30-7:30pm

Essential Duties and Responsibilities

- Clean rooms, hallways, lobbies, lounges, rest rooms, corridors, elevators, stairways, locker rooms and other work areas
- Sweeps, mops, scrub, polishes and vacuums hallways, stairs and office space
- Washes walls, windows, door panels, sills and woodwork
- Empties waste baskets and transport trash and waste to disposal area
- Replenishes bathroom supplies. Report low stock levels
- Follow through on assigned work orders delegated by Supervisor of Housekeeping
- Observes safety and security procedures

Qualifications

- Ability to lift 50 lbs
- 1-year experience
- Willingness to learn American Sign Language (ASL)

How to apply:

Please apply by sending your resume to careers@millneck.org and listing the position you are applying for in the subject line. Please be sure to note your salary expectations. We'd love to hear more about you and your passion for our company so please feel free to send a letter, video, comic monologue, or whatever best showcases you. Thank you for your interest in working with us!

Mill Neck Family of Organizations is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.