



Job Title: Medical Biller (Full Cycle)

Company: ReveLution, LLC

Location: Remote (Current hiring residents of the following states: AL, AZ, NV, TN, TX, WA)

Job Type: Full-Time, M-F

Pay Scale: \$17.00-\$21.00 per hour

Job Description:

The coding and billing role will perform coding and claim entry, as well as follow-up on claims to ensure timely reimbursement or dispute claim denials. We are seeking team members that also have the skillset to field patient billing department calls and aid patients in understanding their insurance benefits and a breakdown of their billing statement.

This role is referred to internally as the "Full Revenue Cycle Biller" who works claims from start (coding and claim entry) to finish (following through on claims in Accounts Receivable). Many coders and billers find the ability to work their accounts all the way through very rewarding vs. a more fragmented role working only part of the process. We want to fill this position with a team member who prefers performing that full revenue cycle role.

The successful candidate will be an enthusiastic self-starter who demonstrates independent problem-solving skills, willingness to tackle the ever-changing scenarios presented by insurance companies in the billing sphere, and the ability to multi-task and handle obstacles with a poised demeanor and a positive attitude.

Key Responsibilities:

Coding and billing daily tasks include, but are not limited to, the following:

- Reviewing physician documentation and assigning codes (CPT, HCPCS, and ICD-10)
- Applying coding modifiers accurately
- Submitting accurately coded claims
- Handling patient billing calls
- Reviewing claim EDI rejections
- Reviewing claim denials and resolving root denial issues through reconsiderations, appeals, and other resolution actions.
- As well as a host of other duties to ensure timely reimbursement to the medical provider

Qualifications:

- Coding Certification Required: CPC or CPC-A, CPB, ROCC, etc.
- 1+ years' experience in medical billing required.
- Bi-lingual Spanish-speaking applicants are preferred.



Skill Set:

- Comfortable working across a wide variety of technology platforms, including web-based portals and applications, and computer software applications.
- Knowledge of Medicare, Medicaid/AHCCCS, and third-party billing practices.
- Ability to communicate in a clear, professional, and timely manner with all team members.
- Comfortable working directly with physicians to request outstanding documents, discuss appropriate coding practices, etc.
- Well-versed in CPT, HCPCS, and ICD-10-CM coding.
- Working knowledge of Microsoft applications Word®, Excel®, etc.
- Strong self-management skills and the ability to effectively and efficiently organize workflow
- Excellent telephone etiquette and verbal and written communication.
- Detail-oriented with good problem-solving skills.
- Ability to follow through to completion on all assignments.

Benefits:

- 401(k)
- Dental insurance
- Flexible schedule
- Health insurance
- Paid time off
- Tuition reimbursement
- Vision insurance
- Work from home

Please e-mail your cover letter and resume to Ashley Smirnov at ashley.smirnov@teamrevelution.com. Thank you.